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R. R. Institute of Technology

Affiliated to VTU Belgaum and Approved by AICTE, New Delhi, Recognised by Govt. of Karnataka,

Accredited by NAAC with 'B+'

Raja Reddy Layout, Chikkabanavara, Bengaluru – 560 090

Internal Quality Assurance Cell

RRIT/IQAC/GEN/2020-21/18

Date: 10.11.2020

Meeting Notice

The 13th Meeting of Internal Quality Assurance Cell (IQAC) of RR Institute of Technology is scheduled on 18/11/2020 at 02.00 PM in Board-Room.

1. Confirmation of minutes of 12th meeting.
2. Action taken report on resolution adopted in the 12th meeting.
3. For Discussions.
 - a. Placement Activity
 - b. Online feedback.
 - c. Strategy plan
 - d. SOPs.
 - e. College News letter.
 - f. College Magazine.
 - g. AQAQ.
4. Feedback Analysis Report.
5. Any other matter with the permission of chair person.

B. Pawar
10/11/2020
IQAC Coordinator



[Signature]
10/11/2020
Principal

PRINCIPAL

R. R. INSTITUTE OF TECHNOLOGY
Chikkabanavara, Bangalore-560 90

[Signature]
12/11/2020
Cc to:

1. The Director – PKMET.
2. QAC Director- RR Institutions.
3. Dean (Strategy and Corporate Communications)- RR Institutions.
4. All the IQAC members.



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Internal Quality Assurance Cell

RRIT/IQAC/GEN/2019-20/29

DATE: 27/11/2020

13th IQAC Meeting Proceedings

The 13th Meeting of Internal Quality Assurance Cell (IQAC) was held on 18/11/2020 at 02.00 PM in Board Room.

Principal welcomed the 13th IQAC meeting.

The Following members attended the meeting:

S N	Name of Members	Designation
01	Dr. Srinivas G Bhat (Principal RRIT)	IQAC Chairman
02	Shri HR Arun (Director-RRIT)	Member
03	Prof. Maya Salimath G (Director QAC RR Institutions)	Member
04	Dr. T Naveen Kumar (Strategy and Corporate Communications)- RRI	Member
05	Dr. Gullapalli shankara (HOD- Civil)	Member
06	Dr. Sunitha HD (HOD- ECE)	Member
07	Dr. Manjunath G (Associate Professor-ME)	Member
08	Prof. Sumanth V (Assistant Professor -EEE)	Member
09	Prof. Jyothi R (Assistant Professor -CSE)	Member
10	Prof. Premsagar H (Assistant Professor -ECE)	Member
11	Mr. Baskar. B (Chief Librarian)	Member
12	Ms. Thejaswini P (Student Representative- ECE)	Member
13	Mr. Mr. Narayan Prasad Pokharel (Student Representative- ME)	Member
14	Dr. Ramesh R (Doctor)	Member
15	Mr. Chandra Singh Parmar (industrialist)	Member
16	Ms. Adithya (Office Superintendent)	Member
17	Prof. Parimala Gandhi G (Associate Professor ECE)	Coordinator -IQAC

Agenda:

1. Confirmation of minutes of 12th meeting:

- IQAC Coordinator briefed about the proceedings of the 12th meeting of IQAC to all members.

Resolution: Approved.

2. Action taken report on resolution adopted in the 12th meeting.

- IQAC Coordinator communicated the members about the action taken report of the 12th meeting of IQAC.

Resolution: Approved.

3. For Discussions:

a. Placement activity:

- Placement activity was discussed, where Mr. Varun P, Placement coordinator informed 13 students got placed for this academic year.
 - Every Saturday 2 training sessions will be conducted for students regarding placements,
 - Planning to conduct 4 mass placement drives for the upcoming year.
- Resolution:** Noted.

b. Online feedback:

- Principal Suggested to frame only 10 questions to collect online feedback and insisted to give weightage on HOD feedback.
- Resolution:** Noted.

c. Strategy plan:

- In strategy goals principal informed to include more number of welfare schemes.
- To revised the vision and mission statement, principal insisted to prepare detailed strategy plan.

Resolution: Noted.

d. **SOPs:** SOP should be prepared for Research and awards.
Resolution: Noted.

e. **College Newsletter & Magazine:** Number of pages for college newsletter is restricted to 8 pages & one complete page to be used for each department information. Each department must contribute minimum of 3 articles from faculty & 5 articles from the student.
Resolution: Noted.

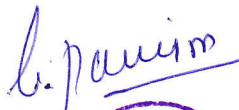
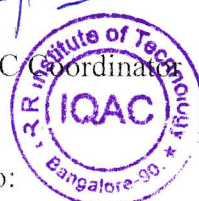
f. **AQAR:** AQAR has been prepared by the IQAC which has been submitted to the management for approval.
Resolution: Noted.

g. **Feedback Analysis Report:** Online feedback analysis report has been shared to all the departments.
Resolution: Noted.

h. Any Other matter with the permission of chair


- The Principal insisted the department to increase the number of certification program, Industrial visit, strengthen our research, journal publication, research funds, excellent teaching and train the students to meet the eligibility criteria of placement adopt quality teaching and training.
 - Funding Proposals & research publication should be increased.
 - Letter of Recommendation file should be maintained in all the departments.
 - Online Alumni meet should be conducted once in a month.
- Resolution: Noted.

The Meeting Ended with Thanks to the Members


IQAC Coordinator



Cc to:

1. The Director – PKMET
2. QAC Director- RR Institutions
3. Dean (Strategy and Corporate Communications)- RR Institutions
4. All the IQAC members


PRINCIPAL
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R. R. INSTITUTE OF TECHNOLOGY
Chikkabanavara, Bengaluru - 560090.

BS


CCE & EEE


CSE & ISE


ME


CV




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Internal Quality Assurance Cell

RRIT/IQAC/GEN/2020-21/60

Date:20.03.2021

Action Taken Report

Action taken report on 13th meeting of Internal Quality Assurance cell (IQAC) of R.R. Institute of technology was held on 18/11/2020 at 2.00 pm in the Board Room.

SN	Agenda	Resolution	Action taken
01	Confirmation of the minutes of 13 th meeting.	Noted	Confirmed
02	Action taken report on resolution adopted in the 13 th meeting.	Noted	Prepared
03	For Discussions:	Noted	Initiated by Dean (strategy and Corporate communications)
a.	Placement Activity		
b.	Online feedback	Noted	Completed
c.	Strategy plan	Noted	Collected feedback
d.	SOPs	Noted	Submitted
e.	Preparation of News Letter	Noted	submitted
f.	Preparation of Magazine	Noted	Prepared
g	AQAR		Submitted to the management
04	Feedback Analysis Report	Noted	submitted

[Signature]
20/3/2021
IQAC Coordinator

